



Project Management



Project Management Essentials and Exam Preparation

Are you preparing for the PMP or CAPM exam? Or looking for valuable project management skills? Gain essential knowledge about project management to deliver results for your stakeholders. Topics include management of integration, scope, time, cost, quality, human resources, communications, risk, and procurement. Get tools and techniques for initiating, planning, executing, controlling, and closing projects. Do group practice exercises and discuss exam preparation questions. This course targets those that have project team experience, as well as project managers seeking to refresh their knowledge and complement skill sets. For more information on this program go to www.schoolcraft.edu/cepd/pmp

CES2 1572/Sec. 917507 (3.6 CEU) \$795
10 weeks—Mon. January 30th from 6-9:40pm
Instructor: E. van der Meulen, PMP

Project Management Basics

Are you a part-time project manager, accidental project manager, or a project manager that needs to refresh your knowledge and complement your skill sets? Learn the basics of project management, and apply these basics into your work projects. Group exercises and classroom discussion focus on practical application of project management principles, tools and techniques necessary to successfully initiate, plan, execute, monitor and control and close a project.

CES2 1593/Sec. 917515 (1.6 CEU) \$295/Senior Cost \$236
6 weeks- Tues. January 24th from 6-8:40pm
Instructor: E. van der Meulen, PMP

MS Project 2010: An Introduction

Learn how to create a project schedule in MS Project. Use a work break down structure to decompose the project deliverables into tasks, define relationships between tasks, assign resources, analyze the critical path, and explore various schedule compression techniques to reach milestone dates. Then create a hands-on mock project plan in our computer lab, increasing your confidence using MS Project so you can get started creating your own project schedules. For memory storage, bring a USB Flash Drive (thumb drive) to class.

Prerequisite: basic knowledge of Project Management.

CES2 6203/Sec. 917524 (.8 CEU) \$149/Senior Cost \$119.20
4 weeks—Tues. March 13th from 6:30-8:30pm
Instructor: J. Greer, PMP

Register online at <http://webadvisor.schoolcraft.edu>, by mail or walk-in.



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